

HOW TO REGISTER: YOUTH CAMP

1. Go to: **home.wol.org/reg**. You will either need a youth pastor, administrative assistant, or head youth leader to be the main point of contact who will be responsible for making the reservation.
2. **If you have registered with us before**, click “Login.” Once you are in your account, scroll to the bottom and select what camp you would like to register for, and then continue with the instructions below.
3. **If this is your first time**, click “Create an Account” and follow instructions on making your account. Once the account is made, continue with the following instructions.
4. Pick your camper(s) Youth Camp: The Island (9th-12th grade), The Ridge (6th-8th grade) or The Ranch (1st-5th grade; “deputies” are 1st-2nd grade and “sheriffs” are 3rd-5th grade). **This is based on the grade they are attending in the fall.**
5. Choose which week you would like your camper(s) to attend and continue.
6. Input how many campers you would like to reserve.
7. Add on a specialty elective, or simply continue.
 - A specialty elective is something your camper will attend in addition to a normal week of camp. They will attend specialty sessions, either in the morning or afternoon, and once the session is done, they resume regular camp activities.
8. You may add another week or another camp by clicking “Add More People.” If you do, you will go through the same steps above, and all your reservations will be visible at checkout.
9. On the “Youth Camper Information” page, click “enter camper name” and fill out their information.
 - If the camper(s) has been here before, you can copy their information over from the past by the box on the top left of the page.
10. Once that information is filled out, continue to the next page and “Create a New Reservation”.
11. Check that you are registering individuals or a group.
12. Read and accept our policies, and pay the deposit of \$75 per camper.
13. Click “Register” and wait for the payment to process.
14. Once the payment is processed, it will take you to a page where you can see your statement.
15. Once you have filled out the camper information, the only thing left to do is fill out their health form and make the final payment two weeks before arrival.

IMPORTANT INFORMATION

Group and Individual Campers Defined:

- **Group:** To be considered a “Group,” you must be a church group or a non-church group of four or more campers. This allows our housing team to house your campers in the same cabin.
- **Individual:** To be considered an “Individual” you can have up to four campers or be a family. If there are multiple people coming from different families but would like to all be housed together, please register as a group.

Recommended Payment Options:

- **For church/large groups:** Make a payment with a church card/account holder and then the church/leader collects money from the parents/guardians.
- **For smaller groups:** Make the reservation under one leader and have each parent/guardian call in and make a payment for their child. However, you are the account holder, so you will receive the statement when a payment is made or needs to be made and will be responsible for connecting with the parent/guardian to call in and pay.